

BANGALORE WATER SUPPLY AND SEWERAGE BOARD (CONDUCT OF BUSINESS) REGULATIONS, 1967

CONTENTS

1. Title and commencement
2. Definitions
3. Meetings of the Board
4. Notice of meetings
5. Agenda
6. Papers to be made available at the meeting
7. Procedure for consideration of urgent matters
8. Notice of proposition to be moved
9. Disposal of business by circulation
10. Determination of the order of business to be transacted
11. Quorum
12. Presiding Authority when Chairman is unable to attend
13. Decisions by the Board and recording of such decisions
14. Powers of the presiding authority to correct errors or make alterations in the minutes
15. Modification or cancellation of the decisions of the Board
16. Performance Report

BANGALORE WATER SUPPLY AND SEWERAGE BOARD (CONDUCT OF BUSINESS) REGULATIONS, 1967

BANGALORE WATER SUPPLY AND SEWERAGE BOARD (CONDUCT OF BUSINESS) REGULATIONS, 1967

1. Title and commencement :-

(1) These Regulations shall be called the Bangalore Water Supply and Sewerage Board (Conduct of Business) Regulations, 1967.

(2) They shall come into force on the date of publication in the Karnataka Gazette.

2. Definitions :-

In these regulations, unless there is something repugnant in the subject or context.

(a) "Act" means the Bangalore Water Supply and Sewerage Act, 1964 (Karnataka Act 36 of 1964) as amended by the Bangalore Water Supply and Sewerage (Amendment) Act, 1965 (Karnataka

Act 6 of 1966);

(b) "State Government" means the Government of State of Karnataka;

(c) "Board" means the Bangalore Water Supply and Sewerage Board constituted under Section 3;

(d) "Chairman" means the Chairman of the Board;

¹ [(d-1) "Financial year" means the year commencing from the First day of April of the year and closing on the Thirty-first day of March of the succeeding year;

(d-2) "Form" means form appended to those regulations;

(d-3) "Member" means the member of the Board.]

(e) "Presiding Authority" means the Chairman or, in his absence, any member elected to preside over any meeting of the Board;

(f) "Secretary" means the Secretary of the Board appointed under Section 12.

1. Clauses (d-1) to (d-3) inserted by Notification No. BWSSB/S/Est.I/MIS-151/4622/ 91-92, dated 26-2-1992,w.e.f. 26-3-1992.

3. Meetings of the Board :-

(1) The Board shall meet at least once a month. The date, time and place of the meeting shall be fixed by the Chairman.

(2) The Chairman, may, if he thinks fit, and shall, on receipt of a written requisition from the majority of the members, call a special meeting and fix the date, time and place for the special meeting.

4. Notice of meetings :-

Seven clear days' notice of every meeting shall be given to all members. The giving of such notice may be waived if the date, time and place of a meeting have already been fixed at a previous meeting, or if the Chairman considers if necessary to hold a meeting for the transaction of any emergent business.

5. Agenda :-

A copy of the agenda (with notes if any) shall be circulated to all members of the Board, before the date fixed for the meeting except where a meeting has been called by the Chairman for the transaction of emergent business:

Provided that the Board may, notwithstanding the non-circulation of the agenda and notes, if any, to members, proceed to transact the business on the agenda at any meeting.

6. Papers to be made available at the meeting :-

Papers connected with the items on the agenda shall be made available if required at the time of the meeting.

7. Procedure for consideration of urgent matters :-

Notwithstanding anything contained in Clause 5, any matter not included in the agenda of a meeting of the Board on which decision of the Board is urgently required, may with the approval of the presiding authority, be placed before the Board at such meeting and the Board may consider such matters.

8. Notice of proposition to be moved :-

(1) Any member who desired to move any proposition shall send a notice of such proposition together with a brief note setting out the reasons in support of the proposition to the Secretary at least five days in advance of the meeting so as to enable the Secretary and include the proposition in the agenda:

Provided that the presiding authority may at his discretion, allow such proposition to be moved in a meeting despite non-reciept of the notice of the proposition in time for inclusion in the agenda.

(2) Any member desiring to ask any information relating to any of the items on the agenda of a meeting or any other point concerning the affairs of the Board, shall give adequate notice to enable collection of the necessary information.

9. Disposal of business by circulation :-

Any proposal on which the decision of the Board is urgently required may be circulated to the members, and if approved by not less than two-thirds of the total number of members of the Board, may be deemed to have been passed as a resolution at a meeting of the Board duly convened. Such decision shall be placed before the next meeting of the Board for information.

10. Determination of the order of business to be transacted :-

The order in which business may be transacted or any item taken up for consideration at a meeting shall be determined by the presiding authority.

11. Quorum :-

Three members (including the presiding authority) shall form the quorum.

12. Presiding Authority when Chairman is unable to attend :-

If the Chairman is for any reason, unable to attend any meeting, the members present shall elect one amongst themselves to preside over the meeting.

13. Decisions by the Board and recording of such decisions :-

(1) Decisions taken by the majority of the members present shall be deemed to be the decision of the Board.

(2) The decisions shall be recorded and complied by the Secretary in an appropriate manner.

14. Powers of the presiding authority to correct errors or make alterations in the minutes :-

The Presiding Authority shall have the power to correct any obvious errors and to make drafting alterations in the minutes of the meeting provided that such corrections or alterations do not change the sense of the decision taken at the meeting.

15. Modification or cancellation of the decisions of the Board :-

No decision of the Board shall be modified or cancelled within three months after the date of such decision, except by a decision of two thirds of the number of members of the Board.

16. Performance Report :-

¹ The Board shall after the end of each financial year and before 30th day of September of the succeeding financial year, prepare a report in the form annexed to these regulations giving an account of its activities during the proceeding financial year and such of the activities which are likely to be undertaken by it in the succeeding financial year and submit the same to the Government for laying it before both the House of the State Legislature. Such report shall be signed by the Secretary of the Board.

1. Regulation 16 inserted by Notification No. BWSSB/S/Est-I/MIS-151/4622/91-92, dated 26-2-1992, w.e.f. 26-3-1992.